

**High Court of Madhya Pradesh, Bench at Indore**  
**(Tender Notice)**

Quotations are invited for the Current Financial Year (2022-23), for supply of Xerox 3320 (106R02304) Toner Cartridge for Xerox Phaser 3320dni Laser jet Printer with buyback of old empty Toner Cartridges at Indore Bench Registry.

Interested firm may send their quotation along with buyback value per old empty Toner Cartridges in the name of Principal Registrar, High Court of M.P., Bench at Indore, in a sealed envelope or on email address ([hc-indore@nic.in](mailto:hc-indore@nic.in)), at IT-cell till 4.30 PM, Monday, 04.07.2022.

  
**(Principal Registrar)**

High Court of M.P., Bench at Indore

**High Court of Madhya Pradesh, Bench at Indore**  
**(Rules & Conditions)**

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1. Toner should be supplied with in maximum 15 days time after supply order placed.
2. Always, purchase bill invoice would be presented after subtracting the amount of old toner buyback value.
3. If, new toner has any issue then, it should be replaced within 24 hours working time.
4. Firm should have at least 03 years work experience of Canon Toner supply.
5. Firm should mention the GST and PAN Number in the Quotation.
6. Principal Registrar may increase or decrease the proposed time span at any time.
7. Principal Registrar has all rights reserved to accept or reject the quotation at any time.

**(Principal Registrar)**

High Court of M.P., Bench at Indore

**QUOTATION /TENDER PROFORMA FOR OUTSOURCE**

1. **Name of Vendor/Firm**.....
2. **Address**.....
3. **Contact Number**.....
4. **GST Registration**.....
5. **PAN Card Number**.....

WE accept your terms and conditions as uploaded on our Website (<https://mphc.gov.in>) and our rates are as below.

Name of Firm/Vender	Value of Article	GST	Total	After Buyback Value of empty Toner Cartridge

**Note:** 1.) Warranty period for the product is .....months

**(Authorized Signatory)**